

**ECONOMIC AND FINANCIAL CRIMES COMMISSION  
SPECIAL CONTROL UNIT AGAINST MONEY LAUNDERING  
(SCUML)**

**DISCLAIMER/REGISTRATION GUIDELINE**

**SCUML-EFCC**





## **DISCLAIMER**

**It has come to the notice of the Special control Unit against Money Laundering that certain individuals and entities are advertising to facilitate SCUML registration and certification on websites and social media platforms, including Instagram, Meta(Facebook), WhatsApp, Twitter etc.,.**

**DNFBPs and the general public are hereby warned that such individuals and entities are not agents, affiliates or representatives of SCUML or so authorized by any means, arrangements, or understanding to act on behalf of SCUML.**

**We hereby reaffirmed that SCUML registration and certification are completely free of Charge. These processes can only be completed through the official website of SCUML, [www.scuml.org](http://www.scuml.org). It is crucial for individuals and entities to be aware that any attempts to engage with third parties for assistance in facilitating SCUML registration and certification are done at their own risks and SCUML will not be liable under any circumstances.**

**Furthermore, where these third party individuals and entities provide emails, phone numbers and other information that are not valid or non-operational during registration process, the DNFBP and its Directors will be held personally accountable. SCUML will**

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not be assume responsibility for any unsuccessful attempts to establish communication with these emails, phone numbers or physical addresses.



## **DOCUMENTS REQUIRED FOR SCUML REGISTRATION**

*Please read carefully the registration guideline before proceeding with registration*

### **1. DEALERS IN LUXURY GOODS**

#### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

#### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

### **2. DEALERS IN JEWELRY**

#### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

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## **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

## **3. CAR DEALERS**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

## **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

### **ADDITIONAL REGISTRATION REQUIREMENT**

- Evidence of Registration with Association of Motor Dealers of Nigeria (AMDON)

## **4. SUPERMARKET**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

## **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)

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- Tax Identification Number (TIN) Print out

## **5. HOTELS AND HOSPITALITY BUSINESS(ES)**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

### **ADDITIONAL REGISTRATION REQUIREMENT**

- Registration with Hotel Owners Forum Abuja (HOFA) or the states association, or
- Nigeria Tourism Development Corporation (NTDC)

## **6. CASINOS, POOL BETTING & LOTTERY BUSINESSES**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

**Note: Any company that has the following business objective (Mining, oil/Gas, Export, Investment and Pharmacy) in their MEMAT should ensure that the necessary Approvals/Authorization/licenses are attached to their applications.**

## **ADDITIONAL REGISTRATION REQUIREMENT**

- License from either the National Lottery Commission/ State Lotteries Board

## **7. AUDIT FIRMS**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out
- BVN, Bank Name and Account Number

### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

## **ADDITIONAL REGISTRATION REQUIREMENT**

- Professional certificate with ICAN or ANAN or ACCA

## **8. TAX CONSULTANTS**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

**Note: Any company that has the following business objective (Mining, oil/Gas, Export, Investment and Pharmacy) in their MEMAT should ensure that the necessary Approvals/Authorization/licenses are attached to their applications.**

## **ADDITIONAL REGISTRATION REQUIREMENT**

- Professional certificate with ICAN or ANAN or ACCA or CITN

## **9. ACCOUNTING FIRMS**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

## **ADDITIONAL REGISTRATION REQUIREMENT**

- Professional certificate with ICAN or ANAN or ACCA

## **10. ESTATE SURVEYORS AND VALUERS**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

**Note: Any company that has the following business objective (Mining, oil/Gas, Export, Investment and Pharmacy) in their MEMAT should ensure that the necessary Approvals/Authorization/licenses are attached to their applications.**

## **ADDITIONAL REGISTRATION REQUIREMENT**

- Nigerian Institution of Estate Surveyors and Valuers (NIESVs) or Nigeria Institute of Quantity Surveyors Certificate (NIQS)

## **11. DEALERS IN REAL ESTATE**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

## **12. MECHANIZED FARMING**

### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

## **13. CONSTRUCTION COMPANIES**

### **LIMITED LIABILITIES**

- Certificate of Incorporation

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- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

#### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

### **14. MORTGAGE BROKERS**

#### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

#### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

### **15. CONSULTING COMPANIES**

#### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

#### **BUSINESS NAME**

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- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

#### **ADDITIONAL REGISTRATION REQUIREMENT**

- Relevant Consulting certificate

### **16. CLEARING & FORWARDING COMPANIES**

#### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

#### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

#### **ADDITIONAL REGISTRATION REQUIREMENT**

- Evidence of registration with COUNCIL FOR THE REGULATION OF FREIGHT FORWARDING IN NIGERIA (CRFFN)

### **17. DEALERS IN PRECIOUS STONES AND METALS**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

#### **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out
- BVN, Bank Name and Account Number

**Note: Any company that has the following business objective (Mining, oil/Gas, Export, Investment and Pharmacy) in their MEMAT should ensure that the necessary Approvals/Authorization/licenses are attached to their applications.**

## **ADDITIONAL REGISTRATION REQUIREMENT**

- Exploration License/permit (Ministry of Solid Minerals)
- License from a Certified Geologist
- For Exporting: Nigerian Export Promotion Council (NEPC)
- For Importing: Nigerian Investment Promotion Commission (NIPC)

## **18. LAW FIRMS**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

## **BUSINESS NAME**

- Certificate of Incorporation
- Status Report (Form BN-01)
- Tax Identification Number (TIN) Print out

## **ADDITIONAL REGISTRATION REQUIREMENT**

- Call to Bar Certificate or Legal Practicing certificates

## **19. NON-PROFIT ORGANIZATIONS (NPOS) ( AT RISK NPOS)**

NPOs are made up of;

- Humanitarian / Charitable Organizations
  - International
  - Local
- Religious/Faith Based Organizations
- Associations/Clubs

### **NPOs**

- Certificate of Incorporation
- Incorporation of Trustees
- Constitution
- Tax Identification Number (TIN) or Tax Exemption Print Out

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- Copy of cooperation Agreement (For international NGOs)

**NPOs that are limited by Guarantee (LTG / GTE)**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Status Report or its Equivalent (CAC 1.1 or CAC 7 and CAC 2)
- Tax Identification Number (TIN) Print out

**Please watch this little animated video to learn how to register with SCUML and print your e-certificate.**

**EFCC**

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